Meeting called to order at 1:30 by Phillip Braithwaite

Location: **Room 67 Bascom Hall** 1:30-2:30 February 18, 2014. Note: the original room scheduled was room 54; Phillip Braithwaite put a note on the door to refer members to 67.

1. Welcome and approval of September minutes-- Phillip Braithwaite
   Chris Bruhn moved to approve Carol Noreen second and unanimous approval.

2. Director’s report-- Debb Schaub (Lynn Edlefson gave the Director’s report in Debb’s absence).
   - Upcoming professional development Toni and Robin Christie (Infant Care and outdoor environments) from New Zealand; and Claire Warden (Nature Education) from Scotland. Lynn will send out fliers to UCCC and encourages attendance at both events for those interested.
   - Bumblebee enrollment/wait list system is up and running for all campus center based programs.
   - 4K contracts have been modified in terms of the sexual abuse insurance coverage that is saving the campus sites nearly $9,000 (for 4 sites) annually. Thanks to Rick Gibbs in Rick Management for his work on this with the MMSD Legal team.

3. Fiscal report overview-- Phillip (attachment with minutes)
   Little Chicks and Bernie’s show small deficits form FY 13; all other centers met or exceeded budget. Lynn reports that Little Chicks makes up deficit through the back up care program. Bernie’s is utilizing reserves to support the deficit.

4. Update on technology research- Heather Kirkorian
   Heather gave the following report via email as she was unable to attend: Given that we did not meet in November, I was going to update the group on my trip to Washington (October 2013) and any new research on technology and early childhood education. However, there is relatively little to report. You might recall that the Washington meeting was organized by Lisa Guernsey at New America Foundation; she is working with several non-profit organizations (including Fred Rogers Center, Joan Ganz Cooney Center, Ounce of Prevention, PBS, Sesame Workshop, and the TEC Center at Erikson Institute) to compile research on media and early learning, and to disseminate findings to parents, educators, and others. This meeting in Washington was just a first step; nothing new has happened since, but hopefully I’ll hear more in the spring. I was surprised by how little we focused on interactive media (e.g., touchscreen
tablets); in fact, I think I was the only presenter (out of about 15) who described research on interactive media. Everyone else focused on television. I have not encountered any new research on interactive media, particularly as used in the early childhood classroom.

5. Teacher Salary and Infant Care Expansion Update - Lynn Edlefson

- Lynn reports that the Little Chicks expansion is delayed due to the permit process taking much longer than anticipated; she has asked for a new timeline and anticipates an opening in May (versus the original March date).
- Lynn prepared a 9 month-9 month comparison of campus, versus contract, versus MMSD salaries. Clearly, MMSD does not provide infant care, however, the educational requirement (4 year degree) are consistent.
- This issue remains on our list of “to be addressed” because we have not come up with solutions to the high cost of infant care that do not involve additional central funding. The committee agreed to further evaluate the “gaps” in salaries and perhaps develop or propose a campus wide funding request that would minimally support the contracted sites in paying a live-able wage. This issue was differed to the spring meeting.
- Lynn reported on recent conversations with Bright Horizons, a national childcare provider who has been in discussion with the HR department at UW System about their services. The discussion may be ongoing, depending on the financial resources within system.

5. Review and Discussion -- Children in the Workplace Policy - Rachel Jeris

Rachel informed the group that she is working with the UW system on this policy and draft copies were provided to the group for discussion. Comments: -- Is the child considered an extension of the employee if he/she were injured at work? Response: the child is under the control of the parent(s) while in the work place and hold liability/responsibility for the child’s actions. For the riskiest situations, e.g. labs, the policy clearly indicates that it is not appropriate to have children in those settings given safety concerns. There was also discussion about the language in the draft in terms of who is the “caregiver” (e.g. only parent? Legal guardian? Relative, etc.); Rachel is doing some research on language that would provide suitable flexibility.

Rachel will be invited back in April to follow up changes and recommendations from other stakeholders.

6. Committee briefly reviewed the appointment letter committee tasks for 2013-2014. No additional issues were identified to add to the spring meeting.

Tentative Agenda: 1) Follow up on Children in the Workplace and 2) Recommendations on funding structure for infant care salaries/ costs of services

The meeting was adjourned at 2:30 pm.